

2020-2021 INFORMATION SHEET FOR INCOMING EXCHANGE STUDENTS
INTEC Study Abroad Program

NAME OF UNIVERSITY	INSTITUTO TECNOLÓGICO DE SANTO DOMINGO (INTEC)
CONTACT PERSON FOR INCOMING EXCHANGE STUDENTS	Institutional Mobility Director Maria Luisa Ferrand Estepan Phone: 809.567.9271 Ext. 395 & 422 e-mail: movilidad@intec.edu.do
UNIVERSITY WEBSITE	INTEC Homepage https://www.intec.edu.do/
GENERAL INFORMATION ABOUT THE UNIVERSITY	Location Santo Domingo city, Dominican Republic Number of students Undergraduate Students: 5,039 Graduate Students: 25,995 Professors: 608 Administrative staff: 473 Number of programs Undergraduate programs: 43 International undergraduate programs: 13 Postgraduate programs: 70 (As of 2019) (Last updated on November, 2019)
UNIVERSITY FEATURES	The "Instituto Tecnológico de Santo Domingo" is a private, non-profit university of public services. It started as an innovating university with the firm purpose of contributing to the country's social transformation, the continuing promotion of its inhabitants' quality of life and the preservation of its moral and material patrimony. INTEC'S curriculum is very diverse: Engineering, Business, Health, Basic Sciences, Humanities and Social Studies. This diversity is also revealed in its specialties and graduate programs.
SHORT DESCRIPTION OF THE CITY	Dominican Republic is the second largest and most diverse Caribbean country, surrounded by the Atlantic Ocean on the north and the Caribbean Sea on the south, our lush tropical island paradise boasts nearly 1,609 km (1,000 miles) of coastline, 402 km (250 miles) of the world's top beaches and a variety of sports, recreation and entertainment options. Known for our warm and hospitable people, Dominican Republic is a destination like no other, featuring astounding nature, intriguing history and rich culture. Dominican Republic offers a fantastic combination of environments to capture the imagination and refresh the soul.
EXCHANGE PROGRAM WEBSITE	Official Exchange program website https://www.intec.edu.do/oferta-academica/movilidad-estudiantil Exchange program's Facebook page https://www.facebook.com/INTECMOVES/
AREAS OF STUDY OPEN FOR EXCHANGE STUDENTS	Exchange students are eligible to take most of the undergraduate and master courses. Courses description can be found in our website, for complete syllabus, please contact us. For more information about our courses, refer to https://www.intec.edu.do/oferta-academica/informacion-de-asignaturas
DOCUMENTS REQUIRED FOR THE PROCESS	<ul style="list-style-type: none">• Letter from applicant's home university that proof of being an active student and official selection of the student to participate in the exchange program. This must be signed by its coordinator responsible career and Student Exchange Unit.• Complete the required application form.

- Official transcript.
- Official certificate of Spanish language skills in case your source language is different.
- Recommendation letter from one professor at home university.
- Copy of passport.
- Two photos 3x4 cm.
- International health and accident insurance valid in the Dominican Republic.
- Admission form number <https://admisiones.intec.edu.do/Home/Create>

COURSE CATALOGUE

Refer to our programs and subjects catalogue according to our availability. Please note that INTEC is a Spanish speaking Institution. If you would like to get information about the classes taught in English, please contact the Mobility office directly.

Programs catalogue

<https://www.intec.edu.do/oferta-academica/areas-academicas>

Subjects catalogue

<https://www.intec.edu.do/oferta-academica/informacion-de-asignaturas>

ACADEMIC CALENDAR

DESCRIPTION	WEEK	TRIMESTERS			
		AGOST/OCT 2019	NOV 2019/ JAN 2020	FEB/APR 2020	MAY/JUL 2020
Online subjects preselection for active students.	10th	July 02nd - 08th, 2019	October 01st - 07th, 2019	January 07th - 13th, 2020	Mars 31st - april 06th, 2020
Online subjects selection	12th	July 16th, 2019	October 15th, 2019	January 14th, 2020	April 14th, 2020
Subject selection for new undergraduate, postgraduate students	12th	July 19th, 2019	October 18th, 2019	January 17th, 2020	April 17th, 2020
Assisted subjects selection, adjustments and modifications (For students that require assistance in the online selection process)	13th	July 23/24/25, 2019	October 22/23/24, 2019	January 22/23/24, 2020	April 22/23/24, 2020
Classes start	1st	July 29th, 2019	October 28th, 2019	January 28th, 2020	April 28th, 2020
Late selection and subjects modifications	1st	July 30th - 31st, 2019	October 29th - 30th, 2019	January 29th - 30th, 2020	April 29th - 30th, 2020
Midterm evaluation	5th	August 26th - 31st, 2019	November 25th - 30th, 2019	February 24th - 29th, 2020	May 25th - 30th, 2020
Deadline to Submit mid-term grades	6th	September 03rd, 2019	December 03rd, 2019	Mars 03rd, 2020	June 02nd, 2020
Deadline to withdraw subjects	2nd-9th	August 05th - september 29th, 2019	November 05th, 2019 to January 05th, 2020	February 03rd - mars 29, 2020	May 05 - june 28th, 2020
Last class day	10th	October 05th, 2019	January 11th, 2020	April 04th, 2020	July 04th, 2020
Final evaluations	1th	October 07th - 12th, 2019	January 13th - 18th, 2020	April 13th - 18th, 2020	July 06th - 11th, 2020
Deadline to submit Final grades	12th	October 15th, 2019	January 22nd, 2020	April 21st, 2020	July 14th, 2020

Deadline to request grades check	2nd day of first week of next trimester	October 29th, 2019 (It must be done during 3 working days after the grade is submitted)	January 29th, 2020 (It must be done during 3 working days after the grade is submitted)	April 29th, 2020 (It must be done during 3 working days after the grade is submitted)	July 28th, 2020 (It must be done during 3 working days after the grade is submitted)
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Schedule is subject to change

Duration of the courses:

Our academic year is divided into 4 trimesters:

- Feb.-Apr;
- May-Jul;
- Aug-Oct;
- Nov-Jan.

Each trimester has 11 weeks of classes and depending on the trimester, it can include from 1 to 2 weeks of vacation between trimesters.

APPLICATION DEADLINE FOR ADMISSION

Deadline for nominations

- Feb-Apr'20** December 13th, 2019
- May-Jul'20** March 13th, 2020
- Aug-Oct'20** June 12th, 2020
- Nov'20-Jan'21** September 11th, 2020

Deadline for applications

- Feb-Apr'20** December 23rd, 2019
- May-Jul'20** March 27th, 2020
- Aug-Oct'20** June 26th, 2020
- Nov'20-Jan'21** September 25th, 2020

All exchange students will receive an official Transcript with the courses taken during their mobility and grades to certificate their stay in the institution. Grade System of INTEC goes as shown below:

Instituto Tecnológico de Santo Domingo - INTEC			
NUMERIC VALUE		ALPHABETIC LETTER VALUE	
FROM	TO		
0	59	F	Failing
60	69	D	Failing
70	74	C	Passing threshold
75	79	C+	Average
80	84	B	Good
85	89	B+	Very Good
90	100	A	Excellent

RECOGNITION AND CREDIT EQUIVALENCE

The usual academic charge per trimester for a regular student is of 20 to 21 credits. The equivalence of one (1) credit hour at INTEC goes as said in the following table:

Credits	Theoretical Hours (1)*	Individual Hours (2)**	Total
1	11	22	33
2	22	44	66

3	33	66	99
4	44	88	132
5	55	110	165
6	66	132	198
7	77	154	231
8	88	176	264
9	99	198	297
10	110	220	330
34	374	748	1122
66	726	1452	2178

SUMMER COURSES

(*) This Amount of Hours refers to the amount of class hour per week. Classes at INTEC are in person and student must attend to, at least, the 80% of the total classes of the trimester to pass.

(**) This amount of hours refers to the amount of time the student must invest in studying per each credit hour per week.

These courses are designed to allow students to undertake studies abroad during periods of corresponding academic year.

LANGUAGE REQUIREMENTS

Spanish language certification (if your main language is not Spanish). Students willing to take courses must have, at least, a B1 level of Spanish to be able to success in classes.

OTHER REQUIREMENTS

We don't have any particular extra requirement from our institution. But the candidate must remember to start the corresponding process for the Student Visa early, so he/she can complete the documents required on time.

We don't have any residence or housing plan. You can refer to this monthly budget, calculated according to estimated living costs in the City.

LIVING COSTS

	ESTIMATED COST (LOCAL CURRENCY)	FREQUENCY
RENT	RD\$ 15,000.00	Monthly
MEALS	RD\$ 18,000.00	Monthly
TRANSPORTATION	RD\$ 6,000.00	Monthly
TOTAL	RD\$ 39,000.00	Monthly

* Can vary depending to user necessities

Transportation

One-way Ticket (Local Transport) RD\$15-35

Subway One-way Ticket RD\$20

Airport taxi (SDQ to city) US\$35.02-41.20

(As of March, 2020)

INSURANCE PACKAGES EXCHANGE STUDENTS ARE REQUIRED TO PURCHASE

All exchange students must purchase an International health and accident insurance valid in the Dominican Republic. The mobility office of INTEC can provide Recommendation of local insurance.

VACCINATION REQUIREMENTS

No

HEALTH FACILITIES ON CAMPUS

The campus has a health care center, an ambulance service and a clinical laboratory open to university community and the general public where they can see a general doctor.